

Commission Meeting - July 27, 2011

1/Call to Order: The Commission Meeting was called to order at the Dartmouth Town Hall by Chairman Randall Kunz at 7:00 p.m. with a quorum of the following members:

**Commissioners:**

B. Dowling, Attleboro	S. Leary, Berkley	J. Hunter, Carver	B. Maki, Carver
S. McDonald, Dartmouth	L. Miller, Dartmouth	B. Roth, Fairhaven	A. Borges, Fairhaven
J. Fox, Freetown	L. Muncy, Freetown	R. Garbitt, Lakeville	S. Zienkiewicz, Lakeville
J. Henry, Marion	R. Kunz, Mattapoisett	R. Rogers, Mattapoisett	S. McKinnon, Middleboro
J. Maclean, New Bedford	R. Driscoll, Raynham	S. Peterson, Rochester	P. Dunn, Seekonk
G. Hovorka, Swansea	K. Shea, Taunton	J. Whitin, Westport	J. Andrade, N. Bedford A/L
L. Rodriquez, N. Bedford A/L			

**Absent:**

H. Young, Acushnet	G. Ayrassian, Attleboro	J. Callahan, Berkley	J. Hunter, Carver
B. Maki, Carver	D. Kulpa, Dighton	K. Pacheco, Fall River	J. Hartnett, Fall River
M. Burgess, Mansfield	L. Flynn, Mansfield	R. Geoffroy, Middleboro	R. Labelle, New Bedford
J. Marchitto, No. Attle.	T. Welch, No. Attle.	S. Widak, Plainville	M. Newfield, Raynham
J. Tito, Rehoboth	R. Moitozo, Rehoboth	J. Charbonneau, Rochester	C. Bragg, Seekonk
J. Quin, Somerset	J. Ferreira, Somerset	S. Antinelli, Swansea	A. Abreau, Taunton
J. Charbonneau, Wareham	S. Ouellette, Westport	P. Sullivan, New Bedford A/L	M. Ferreira, Taunton

**Guests/Staff:**

N. Bumbaugh, SRPEDD	S. Smith, SRPEDD	J. Hadfield, SRPEDD	G. Guimond, SRPEDD
S. Conaty, SRPEDD			

Commissioners and Guests introduce themselves.

2/Approval of Minutes – June 22, 2011: A motion was made and seconded to approve the minutes as submitted and posted [www.srpedd.org](http://www.srpedd.org). VOTED UNANIMOUSLY.

3/Election of 2 Selectmen to the MPO: Jim Hadfield, Transportation Planning Manager addressed the Commission. He stated that there was no need to hold an election this evening as planned since there were only two candidates running for two open positions on the MPO. Each candidate possesses the correct criteria as required by the MPO. A motion was made and seconded to approve the election of Steve McKinnon of Middleborough and Shawn McDonald of Dartmouth to the slate of MPO members. Both candidates were present at the meeting. VOTED UNANIMOUSLY

4/Staff Presentation: Evaluation of Local Bylaws and Planning Documents: Sandy Conaty, Principal Comprehensive Planner for SRPEDD presented the report stating that last year SRPEDD received a Regional Strategic Planning Initiative grant. Sandy provided a summary of some of the findings of an extensive review of SRPEDD communities planning documents and zoning by-laws/ordinances. Following Sandy's review a motion was made and seconded to accept the report as presented and that it be added to the SRPEDD website. VOTED UNANIMOUSLY

5.a/ Chairman: Randall Kunz stated that the SRPEDD Personnel and Finance Committees had met jointly prior to the commission meeting. Five resolutions had been submitted and approved for Commission action by the Personnel and Finance Committees. A handout was available for the commission. Randall reviewed each resolution and requested separate votes for each resolution.

1. RESOLVED that the SRPEDD Commission, acting upon a recommendation from the Personnel and Finance Committees, awards an across the board performance-based salary increase of 1.85%+\$750 (pro-rated for part time) to all staff who have been employed at SRPEDD for at least 6 months to take effect September 1, 2011; said increase is within the 2.5% ceiling set in the FY2012 budget approved on June 22, 2011.

Motion made and seconded to approve as presented. VOTED UNANIMOUSLY

2. RESOLVED that the SRPEDD Commission, acting upon a recommendation from the Personnel and Finance Committees, approves the Executive Director's hiring of Robert Newton of Canton for an internship not to exceed 200 hours at a rate of \$12/hour (total ≤\$2400), to assist in the Municipal Management Section. Motion made and seconded to approve as presented. VOTED UNANIMOUSLY

3. RESOLVED that the SRPEDD Commission, acting upon a recommendation from the Personnel and Finance Committees, approves the hiring of Kristina Egan as a consultant to assist in the preparation of the Regional Sustainable Communities application to HUD in an amount not to exceed \$3,000. Motion made and seconded to approve as presented. VOTED UNANIMOUSLY

b/Executive Director: No Report

6.a/Consent Agenda/a/Regional Reviews/b/Contract/Grant Approvals: No Report

7.a/Personnel Committee: (See 5.a.)

b/Finance Committee: The Finance Committee met on July 20, 2011. Two warrants for June (FY2011) and July (FY2012) for expenses in the amounts of \$89,432.93 and \$9,118.762 were reviewed and approved. Randall stated that SRPEDD has so far received assessments from 17 communities totaling \$50,592.48. Following review a motion was made and seconded to accept the report as presented and place on file. VOTED UNANIMOUSLY

c/Regional Economic Strategy Committee: No Report - Next meeting is scheduled for September 13, 2011

d/Joint Transportation Planning Group/MPO: Jim Hadfield reported that the Transportation Improvement Plan (TIP) has been approved by the JTPG and the MPO has put it up for a 30 day public comment period. He explained that the draft would be available on the SRPEDD website as well as paper and CD copies at all of the libraries in the SRPEDD region and by request. He encouraged the commission to read the draft on line and submit any comments that they have to him. The document will be submitted to the MPO for final approval at their next meeting.

e./SE Mass. Commuter Rail Task Force: No Report - The next meeting is tentatively scheduled for September, 2011.

f/Southeast Homeland Security Advisory Council: No Report

g/Southeastern Massachusetts Council on Sustainability: No Report - The next meeting is set for October 6, 2011.

h/MARPA: No Report

8.a/Old Business/Municipal Assistance: The report was available in the handout for review. A motion was made and seconded to accept as presented and placed on file. VOTED UNANIMOUSLY

Greg Guimond announced that SRPEDD is once again allocating 20 hours of municipal assistance to each board represented by a commissioner. He stated this time may be used by a board or donated to another board or committee in your municipality. In addition to twenty hours of staff time available, SRPEDD will undertake additional work under contract. Greg stated that SRPEDD also offers additional technical assistance through other programs. The South Coast Commuter Rail project offers assistance to municipalities for local actions that support the concepts developed in the South Coast Rail Corridor Plan. The Commonwealth of Massachusetts District Local Technical Assistance is available for traditional planning work with an emphasis on sustainability and for municipal partnerships that create collaborations among municipalities for service delivery or planning and development issues. The deadline for requesting Municipal Assistance time will be March 31, 2012. A request form for assistance was included in the handout.

b/Draft 911 Feasibility Report and Implementation Plan: Randall Kunz reported that the Final Feasibility Report and Implementation Plan is now on line at [www.srpedd.org](http://www.srpedd.org). The study commissioned by SRPEDD recommends establishing two 911 emergency dispatch centers serving 18 Southeastern Massachusetts communities, including Fall River, New Bedford and Taunton. It is believed to be the largest undertaking of regionalizing public safety services in the commonwealth's history. It is time for all communities to sign on stated Randall, it takes change and courage to implement this plan. He strongly reiterated what Ross Perry had stated at the last Commission meeting "We need you to be our voice in your community. We need you to be our advocate for this plan." Randall stated that Ross will go to any community to speak with public officials who would like to talk with him. Discussion followed.

9/New Business: No Report

10/ Adjourn/Next Meeting: A motion was made and seconded to adjourn the meeting at 7:55 p.m. VOTED UNANIMOUSLY The next meeting of the full Commission will be September 28, 2011 at the SRPEDD office.

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Joan Marchitto, Secretary