

PARTICIPANT FEEDBACK FORM

Exercise Name: _____ Date: _____

Participant Name: _____ Title: _____

Agency: _____ Role: ___ Player ___ Observer ___ Facilitator

Part I – Recommendations and Action Steps

1. Based on discussions today and the tasks identified, list the top 3 issues and/or areas that need improvement.

2. Identify the action steps that should be taken to address the issues identified above. For each action step, indicate if it is a high, medium, or low priority.

3. Describe the action steps that should be taken in your area of responsibility. Who should be assigned responsibility for each action item?

4. List the policies, plans, and procedures that should be reviewed, revised, or developed. Indicate the priority level for each.
