

Request for Proposals

Southeast Region Homeland Security Advisory Council

FFY07

FFY07 REQUEST FOR PROPOSALS

TECHNICAL RESCUE EQUIPMENT & TRAINING

INTRODUCTION AND BACKGROUND

On February 7, 2010, the Southeast Homeland Security Council (SRAC) voted to solicit Requests for Proposals (RFPs) from its 96 member communities within the **Fire Discipline** for the purpose of deploying technical rescue trailers with equipment *and* stand up and train personnel for technical rescue teams.

This is an effort to achieve interoperability amongst Southeastern Massachusetts communities to provide a response to technical rescue incidents. Therefore the equipment to be provided is a standard developed by subject matter experts approved by the Council (SRAC) and follows the State Homeland Security Strategy and Plan.

PURPOSE OF THE REQUEST FOR PROPOSAL:

The Southeast Homeland Security Advisory Council (SRAC) aspires to locate two (2) technical rescue trailers with each of the regions County borders. For your information, attached to this RFP, is an approved equipment list that will provide technical rescue equipment for incidents related to the following disciplines;

- Rope Rescue
- Confined Space Entry
- Confined Space Rescue
- Trench Rescue
- Structural Collapse

The SRAC is interested in receiving applications from the Fire Chief's Association who have current technical rescue equipment and training needs.

Equipment Needs

The Council working closely with the already established Plymouth County Technical Rescue team has identified the equipment needs for the region. Please see the attached spreadsheet.

Each fully equipped trailer has an estimated value worth \$100,000 which will be paid for using Southeast Homeland Security Council FFY07 and FFY08 Federal funds.

Note: Prior to the final delivery of trailer, the training roster will be approved by the Council's Training & Exercise Subcommittee.

Request for Proposals

Southeast Region Homeland Security Advisory Council

FFY07

Training Needs

The first round of technical rescue training will provide opportunity for no more than five (5) individuals from a department – any department that is requesting more than five (5) individuals shall have to meet with the approval of the Council. The County can petition the Council for additional members to be trained if spaces are not all filled.

Note: The Council will approve the list of all trainees submitted.

The Department of Homeland Security CBRNE investment for technical rescue training and equipment is made in the best interest of the Southeast Homeland Security Advisory Council and its member communities. The overall goal is to “stand up” two Counties in the Southeast Region with equipment and training. As additional homeland security funding becomes available, the Council will provide funding to those remaining Counties.

PROPOSAL CONTENTS:

The SRAC seeks an application from each County clearly identifying the two locations for the equipment trailers *and* number of personnel to be trained technical rescue.

The proposal contents should include the following:

- Signature of the Host City/Town and respective Fire Chief;
- Signature of the President of the Fire Chief’s Association (County/agency of submitting Fire Chief);
- Identification of Technical Rescue Team Members with town designation;
- Standard Operating Procedures (SOP) or Standard Operating Guidelines (SOG);
- Assigned Chief for project management with appropriate contact name, telephone number, agency and location who shall serve as the project manager.
- Address location of where the equipment will be delivered (upon Council and EOPSS approval) and stored in its respective trailer cache for regional deployment;
- MOU for storing, maintaining and sustaining the equipment trailer cache

EVAULATION CRITERIA

The Council will evaluate, score and make final decisions on all applications received.

Criteria Used

Request for Proposals

Southeast Region Homeland Security Advisory Council

FFY07

1. Complete RFP
2. Signed & Dated MOU
3. Returned Standard Operating Procedures (SOP) or Standard Operating Guidelines (SOG)
4. Identified List of Trainees
5. Completed Trainee Assessment Form

Scoring Formula

Formula used: 0-5 points - The evaluation criteria with the highest priority will have the highest multiplier, e.g., “x 10” and the lowest priority criteria will have the lowest multiplier, e.g., “x 1”. Multiply the multiplier by “5” to obtain the highest number of points for each criterion (since “5” is the highest score).

Council reviewers will check one score (0-5) for each criterion. Multiplying the marked score by the multiplier will result in the total points awarded for those criteria.

- 0 = Unsatisfactory
- 1 = Satisfactory
- 2 = Good
- 3 = Very Good
- 4 = Excellent
- 5 = Outstanding

ADMINISTRATIVE POINT OF CONTACT

Name	Suzanne Dagesse, Fiduciary for the SRAC
Address	88 Broadway, Taunton, MA 02780
Phone	(508) 824-1367
FAX	(508) 823-1803
Email	sdagesse@srpedd.org

ATTACHMENTS & ACTION ITEMS

- RFP Application: **Action** - Complete, sign and return
- Final Technical Rescue Equipment List: **Action** - None - FYI
- Training Assessment Form: **Action** - Complete, sign and return with RFP
- MOU for trailer locations with signature consent: **Action** - Read, sign, date and return with RFP

Request for Proposals
Southeast Region Homeland Security Advisory Council
FFY07

SCHEDULE OF EVENTS – *subject to change per SRAC*

Event	Date
1. RFP Distribution to Fire Discipline	February 10, 2010
2. Equipment Location Proposal Due Date	March 10, 2010
3. Training Roster/Assessment Due Date	March 17, 2010
4. Target Date for Review of Proposals	March 22, 2010
4. Final Selection Discussion(s)- Week of	March 22, 2010
5. Award letter notification- Week of	March 22, 2010

LOCATION TO SEND RFP DOCUMENTS:

Any proposal received at the designated location after the required time and date specified for receipt shall be considered late and non-responsive.

One original plus two (2) copies of the RFP must be sent to:

Chief Mary Lyons, SRAC Chair
c/o SRPEDD
88 Broadway
Taunton, MA 02780

Request for Proposals

Southeast Region Homeland Security Advisory Council

FFY07

Section One: General Information (PLEASE type or print clearly)

Directions:

- The County Chief Association President will meet with the Fire Chiefs of County cities and towns to identify **two hosts** for the equipment trailer cache.
- Complete the application with those two host sites identified below.

For example, the Applicant is the identified "County" and the Municipalities are the identified two hosts; #1 "City/Town" and #2 "City/Town."

1. Applicant:

_____ **County**

2. Applicant County & Municipality (ies)

_____ **City/Town**

_____ **City/Town**

3. Equipment cache trailer location #1

Please provide full address

4. Equipment cache trailer location #2

Please provide full address

5. Location # 1 Chief Contact Information

_____ *Print Name*

- Phone: _____
- Fax: _____
- E-Mail: _____

6. Location #2 Chief Contact Information

_____ *Print Name*

- Phone: _____
- Fax: _____
- E-Mail: _____

Request for Proposals

Southeast Region Homeland Security Advisory Council

FFY07

7. Signature Information

Fire Chief #1 Signature/Title/Date

Signature

Date

Print Name & Title

Fire Department

Fire Chief #2 Signature/Title/Date

Signature

Date

Print Name & Title

Fire Department

Association Signature/Title/Date

Signature

Date

Print Name & Title

Chief's Association

↑ Identify County