

MEMO

To: Consulting Firms

From: Southeastern Regional Planning and Economic Development District
(SRPEDD)

Date: January 25, 2012

Attached find the Advertisement for Proposals and Request for Proposals for Landscape Architect and Engineering Services for street and sidewalk improvements along Ferry and Water Streets in the area surrounding the proposed Battleship Cove Commuter Rail Station in Fall River, MA. The deadline for response is Thursday, February 9th, 2012 at 5:00 P.M. If you have any questions, contact D. Sullivan at SRPEDD. We look forward to your response.

ADVERTISEMENT FOR PROPOSALS

Southeastern Regional Planning and Economic Development District (SRPEDD), acting on behalf of the City of Fall is requesting proposals from qualified consultants to provide Landscape Architectural and Engineering services for street and sidewalk improvements on Ferry Street and Water Street located in the Battleship Cove Area of Fall River.

The required services include: 1) develop a set of street level streetscape renderings, 2) preparation of preliminary design and engineering plans, and 3) conduct meetings/workshops and a public hearing services. The project will be funded by a South Coast Rail Technical Assistance grant, administered through the Massachusetts Department of Transportation and will be subject to the policies and regulations stipulated by this agency.

Proposals will be accepted at SRPEDD, 88 Broadway, Taunton, MA 02780 until Thursday, February 9, 2012 at 5:00 P.M. A detailed Request For Proposals listing the scope of services and requirements is available upon request at the address above weekdays, Monday thru Thursday, between the hours of 8:00 A.M. and 5:00 P.M. Respondents should address inquiries to Don Sullivan, DoCED.

SRPEDD is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the grounds of race, color, creed or religion, sex, natural origin, age or handicap.

Request For Proposals
Landscape Architect and Engineering Services
For
Street and sidewalk improvements along Ferry and Water Streets in
the area surrounding the proposed Battleship Cove Commuter Rail
Station, Fall River, MA

Introduction:

SRPEDD, acting on behalf of the City of Fall River requests proposals from a qualified landscape architect and a professional engineer who will provide a set of streetscape renderings and design and engineering plans for Ferry Street and Water Street improvements in conjunction with the proposed Battleship Cove Commuter Rail Station, waterfront redevelopment and downtown revitalization initiatives. The project will be funded by a South Coast Rail Technical Assistance grant, administered through the Massachusetts Department of Transportation. The total budget allocated for this project is \$20,000. Proposals are due on or before Thursday, February 9, 2012 at 5:00 P.M. at SRPEDD, 88 Broadway, Taunton, MA 02780. All inquiries can be addressed to this office at 508-824-1367.

Project Description:

The street renderings and design project should focus on the recommendations identified in the August 2011, Battleship Cove Rail Station Concept Plan prepared by Cecil Group. The project goals will be based on the Tourism and Destinations redevelopment concepts for Battleship Cove highlighted in the Concept Plan: *1) Build upon strengths of existing attractions, and 2) Create clear connections between points of access and attractions.*

The streetscape project will also incorporate the recommendations from Sasaki Associates, Inc who prepared a bold, vibrant and new identity for Fall River that includes new street banners and logos, street signage and other way-finding elements (See Cecil Concept Plan and Sasaki Associates Vision at www.fallriverma.org. These documents are available by going to “Publication” then “Community” then “Planning”).

The primary goal is to utilize the streetscape renderings and develop them into preliminary design and engineering plans that in turn, will be used in applying for a September 2012 MassWorks Program grant to fund finalized design and engineering plans and street and sidewalk improvements to Ferry Street and Water Street including the Ponta Delgada Boulevard for the spring of 2013. Reconstruction will include extension of the boardwalk to the Gates of the City, improvements to streets and sidewalks on Ferry and Water Streets, installation of streetlights, way-finding signage, tree plantings, street furniture and/or other aesthetics.

Description of Services:

The consultant(s) will be required to perform the services described below. The items outlined represent the minimum level of detail expected by SRPEDD and the City of Fall River for each task and component. Consultant(s) are encouraged to elaborate on each of the proposed work tasks in their proposal.

Task 1: Streetscape Renderings

Prepare a set of street level renderings for portions of Ferry Street and Water Street between Borden Light Marina and Heritage State Park in the Battleship Cove area of Fall River.

- a. Prepare a set of three (3) street level renderings depicting new street and sidewalk improvements, streetlights, street signage and way-finding, traffic signals, cross walks and hardscapes, street trees, tree grates and landscaping, street furniture (benches, litter receptacles, street banners and public art), bollards and other aesthetics;
- b. Renderings should include one (1) view of the intersection of Ferry and Water Streets (including Ponta Delgada Blvd), one (1) view along Water Street looking south and one (1) view along Ferry Street looking east or other combinations of vantage points that may represent the City's streetscape vision and associated improvements for the area, and
- c. Set of renderings displayed on 32x40 foam board as well as a high resolution printable electronic version at a similar scale.

Task 2: Design and Engineering

Based on the final streetscape renderings prepare preliminary design and engineering plans. The minimum requirements for the plan should include the following:

- a. Prepare conceptual base plan using existing information obtain from City of Fall River. Field survey not anticipated at this level;
- b. Prepare roadway concept plan and typical cross-sections;
- c. Provide advice on alternatives to consider;
- d. Identify issues, impacts, and any potential approvals and permits required for construction of project;
- e. Develop a probable construction cost estimate including D/E, permitting inspection, construction and contingencies;
- f. Provide six (6) sets of preliminary D&E plans, and
- g. AutoCAD format, version 2004 or higher and a high resolution printable electronic version at similar scale.

Task 3: Meetings, Workshops and Public Hearing

It is anticipated that up to six (6) meetings will be held for the project including:

- Three (3) meetings: Meeting 1 will be an initial meeting between consultant(s) city representatives, state officials and SRPEDD for commencing start-up; Meeting 2 will be held with local officials prior to Workshop 1 (see below); and, Meeting 3 will be held with local officials to follow-up on Workshop 2 (see below), review and finalize draft preliminary D&E plans;
- Two (2) workshops: Workshop 1 will consist of presenting a draft streetscape rendering based on Cecil Group Concept Plan and Sasaki Vision for area. The purpose of the workshop will be to seek additional refinement, comment and input

from property owners, businesses, residents, other individuals, groups or interested parties. Workshop 2 will focus on the presentation of a final streetscape rendering for preparation of preliminary D&E plans, and

- One (1) Public Hearing to present the project including street renderings and preliminary D&E plans ready for MassWorks program grant application in September 2012.

The consultant(s) will provide any materials necessary to conduct presentations/workshops including: photos, illustrations, boards and/or power-point.

Schedule and Fee:

The consultant(s) is requested to provide a lump sum fee for each of the three areas specified above: preparation of street level renderings, preliminary design and engineering plans and meetings/workshops/public hearings. Consultant(s) should indicate hours anticipated for each phase, personnel assigned to the project and the hourly billing rate for personnel. The consultant(s) should adhere to the implementation schedule as follows:

Contract Award	Mid February, 2012
Work Commences	Mid February, 2012
Draft Street Renderings	Early April, 2012
Final Renderings	May, 2012
Complete preliminary design and engineering plans	Early June, 2012

Evaluation of Proposals:

Consultants(s) are required to include a statement of qualifications, at least three (3) client references with addresses and contact information including name(s), telephone numbers and email addresses; resumes of personnel assigned to this project; and similar project experience. SRPEDD in collaboration with the City of Fall River will evaluate the proposals and select the consultant(s) based on the following factors:

- √ History, qualifications, and experience of the consultant(s) and of the personnel assigned to this project;
- √ Capacity of the consultant(s) to complete the project within the time schedule specified;
- √ Personal interview with SRPEDD and the City;
- √ Demonstrated understanding of the overall project and relevant issues; and
- √ Fee schedule

Submission of Proposal:

SRPEDD requests that the consultant(s) submit one (1) unbound original and six (6) bound sealed copies of their proposal by 5:00 P.M. on Thursday, February 9, 2012 to the address below: Electronic proposals will not be allowed and late responses will not be accepted:

**Streetscape Renderings and Design and Engineering
for Ferry Street and Water Street Improvement Project**

Attn: Don Sullivan, DoCED

Southeastern Regional Planning and Economic Development District (SRPEDD)

88 Broadway

Taunton, MA 02780

Calls regarding the proposal may be directed to SRPEDD at 508-824-1367.

SRPEDD reserves the right to reject any and all proposals. SRPEDD is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the grounds of race, color, creed or religion, sex, national origin, age or handicap.